

# **CONFLICT OF INTEREST CODE FOR THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY**

The Political Reform Act, Government Code Section 87100, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference, and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the Inland Counties Emergency Medical Agency.

Designated employees shall file their statements with the Inland Counties Emergency Medical Agency, who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008) Statements for all designated employees will be retained by the agency.

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## APPENDIX

The following positions are NOT covered by the code because they must file under section 87200 and, therefore, are listed for informational purposes only:

Treasurer  
Auditor/Controller

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by section 87200.

### AGENCY DESIGNATED OFFICIALS AND EMPLOYEES AND DISCLOSURE CATEGORY REQUIREMENTS

<u>AGENCY OFFICIALS AND EMPLOYEES</u>	<u>DISCLOSURE CATEGORY</u>
Board Members	1, 2, 3, 4
Executive Officer	1, 2, 3, 4
Emergency Medical Services Administrator	1, 2, 3, 4
Program Coordinator	1, 2, 3, 4
Medical Director	1, 2, 3, 4
Assistant Administrator	1, 2, 3, 4
Legal Counsel	1, 2, 3, 4
Staff Analyst <u>(All Levels)</u> †	2, 3, 4
EMS Nurse Educator	2, 3, 4
Emergency Medical Services Nurse	2, 3, 4
EMS Specialist	2, 3, 4
Consultant(s)/New Position(s) *	

\*Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Emergency Medical Services Administrator may determine in writing that a particular consultant or new position, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Emergency Medical Services Administrator’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

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### DISCLOSURE CATEGORIES

The disclosure categories for designated officials and employees are as follows:

#### **CATEGORY 1:**

All interests in real property within 2,000 feet from property owned or used by the [AgencyDistrict](#) or that may be acquired by the [AgencyDistrict](#) for its use.

#### **CATEGORY 2:**

All investments and business positions in, and sources of income, including gifts, loans, and travel payments, from sources that provide or have provided, in the last two years, services, supplies, materials, machinery, or equipment of the type used by the Agency, including, but not limited to, privately owned hospitals, medical clinics, laboratories, pharmacies, ambulance companies/services, medical services, and trauma centers.

#### **CATEGORY 3:**

All investments and business positions in, and sources of income, including gifts, loans, and travel payments, from, business entities subject to the regulatory, permitting or licensing authority of the Agency.

#### **CATEGORY 4:**

All investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from, sources that filed a claim against the Agency during the previous two years, or have a claim pending against the Agency.

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE  
OF THE **INLAND COUNTIES EMERGENCY MEDICAL AGENCY**

NOTICE IS HEREBY GIVEN that the **Inland Counties Emergency Medical Agency (ICEMA)** pursuant to the authority vested in it by section 87306 of the Government Code, proposes amendment to its conflict of interest code. A comment period has been established commencing on May 9, 2023 and closing on June 23, 2023. All inquiries should be directed to the contact listed below.

**ICEMA** proposes to amend its conflict of interest code to include employee positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest, as set forth in subdivision (a) of section 87302 of the Government Code. The amendment carries out the purposes of the law and no other alternative would do so and be less burdensome to affected persons.

Changes to the conflict of interest code include: **adding all Staff Analyst levels to the designated employee positions** and also make other technical changes.

Information on the code amendment is available on the agency's intranet site and/or attached to this email.

Any interested person may submit written comments relating to the proposed amendment by submitting them no later than **June 23, 2023**, or at the conclusion of the public hearing, if requested, whichever comes later. At this time, no public hearing is scheduled. A person may request a hearing no later than **June 8, 2023**.

ICEMA has determined that the proposed amendments:

1. Impose no mandate on local agencies or school districts.
2. Impose no costs or savings on any state agency.
3. Impose no costs on any local agency or school district that are required to be reimbursed under Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.
4. Will not result in any nondiscretionary costs or savings to local agencies.
5. Will not result in any costs or savings in federal funding to the state.
6. Will not have any potential cost impact on private persons, businesses or small businesses.

All inquiries concerning this proposed amendment and any communication required by this notice should be directed to: **Amber Anaya, Assistant EMS Administrator, 909-388-5824, Amber.Anaya@cao.sbcounty.gov.**