



## INLAND COUNTIES EMERGENCY MEDICAL AGENCY POLICY AND PROTOCOL MANUAL

**Reference No. 1010**  
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### AEMT CERTIFICATION

#### I. PURPOSE

To define requirements for the certification/recertification of an eligible applicant as an Advanced Emergency Medical Technician (AEMT) recognized in the State of California by the ICEMA Medical Director.

#### II. ELIGIBILITY

To be eligible for initial certification, an applicant shall meet the following requirements:

- Possess a current EMT certificate in the State of California and an AEMT course completion record or other documented proof of successful completion of the topics contained in an approved AEMT training program.
- Complete a criminal record clearance by the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). Refer to ICEMA Reference #1070 - Criminal History Background Checks (Live Scan).
- Meet one of the following criteria:
  - Pass the National Registry of Emergency Medical Technicians (NREMT) - AEMT written and skills examination, possess a current and valid NREMT - AEMT card and documentation of successful completion of an AEMT course.
  - Pass the National Registry of Emergency Medical Technicians (NREMT) - AEMT written and skills examination and possess a current and valid out-of state AEMT certification card.
  - Possess a current and valid NREMT - AEMT card.
  - Possess a current and valid out-of-state or NREMT - AEMT certification or EMT-P license.
  - Possess a valid California license as a Physician, Registered Nurse, or a Physician Assistant and:
    - Documentation that applicant's training included the required course content contained in the U.S. Department of Transportation (DOT) National EMS Education Standards.
    - Documentation of five (5) ALS contacts in a prehospital field internship.

**NOTE:** An applicant currently licensed in California as an EMT-P is deemed to be certified as an AEMT with no further testing required **except** when the EMT-P license is under suspension. In the case of an EMT-P license under suspension, the EMT-P shall apply to ICEMA for AEMT initial certification.

### III. PROCEDURE

#### Initial Certification

- Submit a completed online application using the ICEMA EMS Credentialing portal found on the ICEMA website at ICEMA.sbcounty.gov, that includes:
    - Copy of a valid government issued photo identification.
    - Copy of valid EMT certification card issued in California.
    - Copy of a valid American Heart Association BLS Healthcare Provider, American Red Cross BLS Health Care Provider CPR card or equivalent. Online course is acceptable with written documentation of skills portion.
    - Copy of completed Live Scan form.
    - Copy of valid NREMT - AEMT card.
    - Confirmation the applicant is not precluded from certification for reasons defined in the California Health and Safety Code, Section 1798.200
    - Disclosure of any certification or licensure action taken against any health-related certification/license (EMT, AEMT, EMT-II or EMT-P). This includes any denial of certification by a local EMS agency (LEMSA), or in the case of an EMT-P, licensure denial/action by the California Emergency Medical Services Authority (EMSA), active investigations and actions taken in other states.
  - Submit the established ICEMA and State EMSA fee. Fees paid for certification are not refundable or transferable. ICEMA fees are published on the ICEMA website at ICEMA.sbcounty.gov.
- NOTE:** If the applicant is not currently an ICEMA certified EMT, the State EMSA will require a new Live Scan for ICEMA and an initial State EMSA fee.
- The AEMT shall be responsible for notifying ICEMA of any and all changes in name, employer, email and/or mailing address within 30 calendar days of change. This notification/change may be made through the ICEMA EMS Credentialing portal found on the ICEMA website at ICEMA.sbcounty.gov.
  - The AEMT shall be responsible for notifying ICEMA of any and all subsequent arrests and/or convictions, during the certification period.
  - Comply with other reasonable requirements, as may be established by ICEMA.

#### Effective Dates

The effective date of certification shall be the date the card is issued. The expiration date shall be the last day of the month two (2) years from the effective date.

#### Recertification

To recertify as an AEMT, an applicant shall:

- Possess a current AEMT certification issued in California.

- Submit a completed online application using the ICEMA EMS Credentialing portal found on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov), that includes:
  - Copy of a valid government issued photo identification.
  - Copy of valid AEMT certification card issued in California, unless certified by ICEMA.
  - Copy of a valid American Heart Association BLS Healthcare Provider, American Red Cross Professional Rescuer CPR card or equivalent. Online course is acceptable with written documentation of skills portion.
  - Copy of completed AEMT skills competency verification form, EMSA-AEMT.
  - Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an applicant who is currently certified or licensed as an AEMT, EMT-P, Registered Nurse, Physician Assistant, or Physician and who shall be designated as part of a skills competency verification process approved by ICEMA.
  - Proof of at least 36 hours of continuing education (CE) hours from an approved CE provider.
  - Confirmation the applicant is not precluded from certification for reasons defined in the California Health and Safety Code, Section 1798.200.
  - Disclosure of any certification or licensure action taken against any health related certification/license (EMT, AEMT, EMT-II or EMT-P). This includes any denial of certification by a LEMSA, or in the case of an EMT-P, licensure denial/action by the EMSA, active investigations and actions taken in other states.
- Submit the established ICEMA and State EMSA fee. Fees paid for certification are not refundable or transferable. ICEMA fees are published on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov).

**NOTE:** If the applicant is not currently an ICEMA certified EMT, the EMSA will require a new Live Scan for ICEMA and an initial State EMSA fee.

- The AEMT shall be responsible for notifying ICEMA of any and all changes in name, employer, email and/or mailing address within 30 calendar days of change. This notification/change may be made through the ICEMA EMS Credentialing portal found on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov).
- The AEMT shall be responsible for notifying ICEMA of any and all subsequent arrests and/or convictions, during the certification period.
- Comply with other requirements as may be set forth herein.

#### Effective Dates

If the AEMT recertification requirements are met within six (6) months prior to the expiration date, the effective date of certification shall be the date immediately following the expiration date of the current certificate. The certification expiration date will be the final day of the final month of the two (2) year period.

If the AEMT recertification requirements are met greater than six (6) months prior to the expiration date, the effective date of certification shall be the date the card is issued. The expiration date shall be the last day of the month two (2) years from the effective date.

#### **Expiration While Deployed for Active Duty**

An applicant who is deployed for active duty with a branch of the Armed Forces of the United States, whose AEMT certificate expires during the time the applicant is on active duty or less than six (6) months from the date the applicant is deactivated/released from active duty, may be given an extension of the expiration date of his/her AEMT certificate for up to six (6) months from the date of the applicant's deactivation/release from active duty in order to meet the renewal requirements for his/her AEMT certificate upon compliance with the following provisions:

- Provide documentation from the respective branch of the Armed Forces of the United States verifying the applicant's dates of activation and deactivation/release from active duty.
- If there is no lapse in certification, meet the requirements of "Recertification" section of this policy. If there is a lapse in certification, meet the requirements listed in the "Recertification After Lapse in Certification" section of this policy.
- Provide documentation showing that the CE activities submitted for the certification renewal period were taken not earlier than 30 days prior to the effective date of the applicant's AEMT certificate that was valid when he/she was activated for duty and not later than six (6) months from the date of deactivation/release from active duty.
- For an applicant whose active duty required him/her to use his/her AEMT skills, credit may be given for documented training that meets the requirements contained in ICEMA Reference #2020 - EMT Continuing Education Requirements while the applicant was on active duty. The documentation shall include verification from the applicant's Commanding Officer attesting to the classes attended.

#### **Recertification After Lapse in Certification**

The following requirements shall apply to an applicant whose AEMT certification has lapsed to be eligible for recertification:

- Lapse of less than six (6) months:
  - Complete all requirements under AEMT Recertification above.
- Lapse of six (6) months or more, but less than 12 months:
  - Complete all requirements under AEMT Recertification above.
  - Complete an additional 12 hours of continuing education for a total of 48 hours of training.
- Lapse of 12 months or more, but less than 24 months:
  - Complete all requirements under AEMT Recertification above.
  - Complete an additional 24 hours of continuing education for a total of 60 hours of training.

- Pass the NREMT - AEMT certifying exam.
- Lapse of 24 months or more:
  - Complete an entire AEMT course, **and**
  - Comply with all requirements of Initial Certification as set forth in this policy.

#### Effective Dates

The effective date of certification shall be the date the card is issued. The expiration date shall be the last day of the month two (2) years from the effective date.

#### **IV. REFERENCES**

<u>Number</u>	<u>Name</u>
1070	Criminal History Background Checks (Live Scan)
2020	EMT Continuing Education Requirements