



# INLAND COUNTIES EMERGENCY MEDICAL AGENCY POLICY AND PROTOCOL MANUAL

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## EMT-P ACCREDITATION

### I. PURPOSE

To define the accreditation and reverification requirements for an eligible applicant to practice as an Emergency Medical Technician - Paramedic (EMT-P) within the ICEMA region.

### II. ELIGIBILITY

- Possess a current California EMT-P License.
- Current employment as an EMT-P by an authorized Advance Life Support (ALS) service provider or by an EMS provider that has formally requested ALS authorization in the ICEMA region.

### III. PROCEDURE

#### Accreditation/Reverification

- Submit a completed online application using the ICEMA EMS Credentialing portal found on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov) that includes:
  - Copy of a valid government issued photo identification.
  - Copy of a valid California EMT-P license.
  - Copy of completed EMT-P skills competency verification form, or electronic verification from employer that skills competency was completed.
  - Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an applicant who is currently certified or licensed as an EMT-P, Registered Nurse, Physician Assistant, or Physician and who shall be designated as part of a skills competency verification process approved by ICEMA.
  - Copy of a valid American Heart Association BLS Healthcare Provider, American Red Cross BLS Healthcare Provider card or equivalent. Online course is acceptable with written documentation of skills portion.
  - Copy of a valid American Heart Association Advanced Cardiac Life Support (ACLS) card. ACLS cards that are obtained online must have hands on skills evaluation with an approved American Heart Association instructor. American Red Cross Advanced Life Support (ALS) provider card will be recognized, and online course is acceptable with written documentation of skills portion.
- Submit the established ICEMA fee. Fees paid for accreditation are not refundable or transferable. ICEMA fees are published on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov).
- The EMT-P shall be responsible for notifying ICEMA of any and all changes in name, employer, e-mail and/or mailing address within 30 calendar days of change. This notification/change may be made through the ICEMA EMS Credentialing portal found on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov).

**NOTE:** If ICEMA accreditation has lapsed for more than one (1) year, the applicant must comply with the initial accreditation procedure.

**Initial Accreditation**

- Pass the ICEMA EMT-P accreditation written examination with a minimum score of 80 percent (80%).
  - A candidate who fails to pass the ICEMA written examination on the first attempt will have to pay the ICEMA approved fee and re-take the exam with a minimum passing score of 85 percent (85%).
  - A candidate who fails to pass the ICEMA written examination on the second attempt will have to pay the established ICEMA fee, and provide documentation of eight (8) hours of remedial training in ICEMA protocols, policies/procedures given by their EMS/QI Coordinator and pass the ICEMA exam with a minimum passing score of 85 percent (85%).
  - If the candidate fails to pass the ICEMA written examination on the third attempt, the candidate will be ineligible for accreditation for a period of six (6) months, at which time candidate must reapply and successfully complete all initial accreditation requirements.

ICEMA accreditation will be effective from the date all requirements are verified and expire on the same date as the California EMT-P license, provided all requirements continue to be met.