



# INLAND COUNTIES EMERGENCY MEDICAL AGENCY POLICY AND PROTOCOL MANUAL

**Reference No. 15060**  
Effective Date: 11/01/25  
Supersedes: 07/01/25  
Page 1 of 2

## PUBLIC SAFETY AED SERVICE PROVIDER

### I. PURPOSE

To define the requirements for approval of public safety automatic external defibrillator (AED) service providers in the ICEMA region, as specified in the California Code of Regulations, Title 22, Division 9, Chapter 1.5, First Aid and CPR Standards Training for Public Safety Personnel.

### II. POLICY

- Public safety AED service providers, other than State or federal agencies, in San Bernardino, Inyo or Mono Counties shall be approved by ICEMA prior to beginning service.
- A public safety AED service provider shall ensure compliance with the California Code of Regulations, Title 22, Division 9, Chapter 1.5.
- A public safety agency shall submit a Public Safety AED Service Provider Application every two (2) years for approval. An application is available on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov).
- Courses requiring approval, as specified by California Code of Regulations, Title 22, Division 9, Chapter 1.5, shall be submitted to ICEMA per ICEMA Reference #2030 - Public Safety-First Aid and CPR Training Program Approval.

### III. PUBLIC SAFETY AED SERVICE PROVIDER APPROVAL

- A public safety agency shall be approved if they:
  - Provide orientation of the AED to authorized personnel.
  - Ensure maintenance of AED equipment.
  - Ensure initial training and continued competency of AED authorized personnel at least every two (2) years.
  - Authorize and maintain a listing of all public safety AED service provider's authorized personnel and provide list upon request to ICEMA or the EMS Authority

### IV. RECORD KEEPING AND REPORTING REQUIREMENTS

- An AED Use Notification form, which is found on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov), must be provided to the Public Safety AED service provider's Medical Director who is responsible for the provider's AED program within 24 hours of use.
- The following data shall be collected and reported to ICEMA annually by March 1<sup>st</sup> for the previous calendar year. An AED Annual Usage Report form is available on the ICEMA website at [ICEMA.sbcounty.gov](http://ICEMA.sbcounty.gov).
  - The number of patients with sudden cardiac arrest receiving CPR prior to arrival of emergency medical care if known.

- The total number of patients on whom defibrillatory shocks were administered, witnessed (seen or heard) arrest and not witnessed arrest.
- The number of these persons who suffered a witnessed cardiac arrest whose initial monitored rhythm was ventricular tachycardia or ventricular fibrillation.

**V. REFERENCE**

| <b><u>Number</u></b> | <b><u>Name</u></b>                                        |
|----------------------|-----------------------------------------------------------|
| 2030                 | Public Safety-First Aid and CPR Training Program Approval |